



Garda Vetting Form – Checklist

Details of Person Seeking Vetting

Forename:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Surname:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Contact Telephone No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Contact Email Address:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Role being vetted for:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please select which method of Vetting is being used?

Invitation Process (NVB 1) or Full Written Form (NVB 2)

Parish Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please confirm the following are attached to this checklist:	
Vetting Form: Has it been signed by the applicant and all relevant boxes ticked?	Yes/No
Identification: Has ID been copied and attached?	Yes/No
Address Verification: Has address verification been copied and attached?	Yes/No
<i>Proof of Identity and Confirmation of the Current Address is required before the vetting process can commence.</i>	
<i>For information on Identification please see '100 point checklist' attached.</i>	

Please now forward to:

Rosie Boyd, Liaison Person, Bishops House, Old Dublin Road, Carlow

Information collected on this form will only be used for the purposes of processing the Vetting application.

Identification (100 Point Checklist) Copies of documents taken should score 100 or more.	Score	Tick
Irish driving license or learner permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID		
<ul style="list-style-type: none"> • ID card issued by employer (with name and address) 	35	
<ul style="list-style-type: none"> • ID card issued by employer (name only) 	25	
Letter from employer (within last two years)		
<ul style="list-style-type: none"> • Confirming name and address 	35	
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be more than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public services card/social services card/medical card	25	
<ul style="list-style-type: none"> • With photograph 	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Siochana)	25	
Membership card		
<ul style="list-style-type: none"> • Club, union or trade, professional bodies 	25	
<ul style="list-style-type: none"> • Educational institution 	25	
Correspondence		
<ul style="list-style-type: none"> • From an educational institution/SUSI/CAO 	20	
<ul style="list-style-type: none"> • From an insurance company regarding an active policy 	20	
<ul style="list-style-type: none"> • From a bank/credit union or government body or state agency 	20	